

TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, SEPTEMBER 20, 2005

The meeting was called to order at 6:30pm. Selectmen present were James McIlroy, Janet Smith and Roberta Gerkin. Others present were Reuben Hull, Fran Lane, Chief Reed and Wendy Chase.

Reimbursement forms for the Trustees of the Trust Funds were signed. The first was for the reimbursement from the Capital Reserve Fund to the general fund for the police cruiser and the second was for the reimbursement from the Capital Reserve Fund to the general fund for the forestry fire truck.

A reimbursement form for the Conservation Commission was signed to reimburse the general fund for legal fees regarding the Piscassic Greenway project.

Reuben Hull discussed Capital Improvement Plans (CIP) with the Board. The 2001 CIP letter to Departments was reviewed and discussed. There were a few changes to the original format of the letter. Reuben suggested to the Board that he tag along with the Budget Advisory Committee when they meet with each Department to assist them in completing their CIPs.

Reuben also suggested to the Board that the Master Plan be updated a section at a time on a yearly basis rather than updating the entire plan every 10 years.

Roberta asked Reuben if the School was included in the process and he replied "yes".

Reuben explained that the Departments need to prioritize their CIP, the Planning Board will compile and assemble the information and the Board of Selectmen will finalize.

Reuben informed the Selectmen that the cul-de-sac ordinance was revised to include the maintenance of cul-de-sacs. There are two different styles. The first is garden style where the island is landscaped and the maintenance plan of the island is attached to the deed of one of the lots. The second is the open style where the island is grass only and the town would be responsible to mow once or twice a year.

Reuben informed the Selectmen that there will be 4 different zoning issues scheduled for hearings.

- Route 108 Corridor
- Village Center
- Old Kingston Warren site
- Access management

The Planning Board is currently working on modifications to the Conservation Ordinance and hope to have them ready for March Town Election Day.

Chief Reed suggested putting all the town ordinances on the town web site. The zoning ordinances are currently on the web site.

Reuben updated the Board on the site walk with Pride Development.

Reuben informed the Board that the town received zero bids on the front walkway project. Reuben spoke with Brian Knipstein and it was suggested that when the pavers are in the area we will have them pave a handicap parking space. It was discussed that we may not be ADA compliant by December 31, 2005. Reuben will draft a letter asking for an extension. Sue informed the Board that the Government has not yet established amounts for fines. We need to prove that we are in the process of becoming ADA compliant.

Reuben informed the Selectmen that the price on the file cabinet the Planning Board wishes to purchase is a very reasonable price. The Board suggested the Planning Board, Conservation Commission and the Building Inspector budget it for next year.

A copy of Notice of Decision was sent by Fran Lane in regards to the motion to rejoin defendant petitioned by Les Case regarding the Grist Mill site. It was denied by the Judge.

The New Road Bridge was briefly discussed. Reuben will be included in any discussions the Board has with Newmarket.

Al Dixon contacted Chief Reed to discuss the New Road Bridge. Chief Reed advised him to contact Wendy to be placed on the Selectmen's Agenda.

Chief Reed suggested that the Board start thinking about creating an emergency management plan for the town. The Board agreed and asked that Wendy put in on the Agenda under old business.

Janet made a motion to go into non public session pursuant to RSA 91-A:3II(c), Roberta seconded and all were in favor.

The Selectmen adjourned non public session at 7:43pm. No action was taken.

A motion was made and seconded to go into meeting with Counsel at 7:43pm and all were in favor.

The Selectmen received an email from a resident regarding mosquito control. The resident expressed his growing concern about the possible exposure to EEE. Janet Smith contacted the State and Sarah McGregor, owner of Dragon Mosquito Control and received the following information:

- The Town will not be able to spray without a State permit
- The Town would have to hold a public hearing before applying for a permit
- Permit applications take over a week to process

- This is the end of the season, once temps drop below 50 degrees mosquitoes die off
- To obtain a permit for 2006 it would have to be applied for in January for April spraying

It was suggested to Janet that the Board advise residents to use bug spray, wear long pants and limit night time activity.

Newfields Elementary Principal Dennis Dobe contacted the Town Office and asked if the Board would be willing to contribute funds toward spraying the playground and NYAA fields for mosquitoes. He received an estimate of \$500.00 per spray. The School would not be able to spray due to the fact that the town did not apply for a permit to spray this year. Based on this information the Board denied the request.

Wendy informed the Selectmen that Betsy Coes, a State Certified employee of Dragon Mosquito is willing to donate her time to trap and test mosquitoes in Newfields. After discussing all the information received from the State and Dragon Mosquito James thought it would not be necessary at this time. Janet commented by stating the town should never turn away a volunteer, the Board agreed.

James made a motion to accept the Federal share of \$1,952,979.00 of the NOAA award, Janet seconded and all were in favor. James signed the original form marked "Grants copy" as Chairman of the Board of Selectmen. Wendy will mail it out tomorrow.

The Board reviewed and signed the DRA parcel count survey.

James made a motion to approve the minutes of September 13, 2005, Roberta seconded and all were in favor.

The Selectmen reviewed and signed the environmental services application on behalf of the Conservation Commission. Janet will give the signed application to Commission member Steve Shope.

Janet asked Fran if he would please separate his legal bills between town charges and conservation charges. This would make it easier for the Conservation Commission to approve amounts charged to them.

A motion was made and seconded to meet with Counsel at 8:45pm and all were in favor.

James made a motion to adjourn at 8:45pm, Roberta seconded and all were in favor.

Respectfully submitted,

Wendy V. Chase

